



THE LODGE AT DIAMOND HILL PARK
PARKS & RECREATION DEPARTMENT
4097 DIAMOND HILL ROAD
CUMBERLAND, RI 02864
P-401-799-7372

TO: Jeffrey Mutter, Mayor
FROM: Mackenzie Malloy, Deputy Director of Parks & Recreation
DATE: May 8, 2025.
SUBJECT: Monthly Departmental Report

The following is a list of meetings, tours, and events, planned & occurred during the month of April 2025.

Programs/Events Starting:

- 1 The Lodge Ribbon Cutting Event with approximately 100 guests
- 2 The Lodge Community Open House with approximately 500 guests
- 3 Eight Private tours of the facility
- 4 Two Events committed with deposit/full payment received (Ribbon Cutting is one of them)

Events:

- 5 The Lodge Ribbon Cutting Event with approximately 100 guests
- 6 The Lodge Community Open House with approximately 500 guests

Meetings Attended:

- 7 Three meetings with Catering Venue
- 8 Three Meetings with Flowers Shops
- 9 One meeting with the Parks & Recreation Commission
- 10 6 meeting with the mayor and his office staff planning the ribbon cutting
- 11 Numerous meetings with Department head and town employees.

***Some Meetings by Zoom and telephone

Respectfully Submitted,
Mackenzie Malloy
Deputy Director of Parks & Recreation

354-033-00-000-1/49205

LODGE RENTAL

DATE

5/2/2025

LAST NAME	FIRST NAME	CASH \$ PD	CK \$	CK #	
Beadles	Susan		\$ 900.00	3243	July 27, 2025 90th B-Day
Beyer McCoy	Jennifer		\$ 450.00	5145	November 15, 2025 Wedding
Brouillard	Melinda		\$ 1,800.00	137	June 14, 2025 Graduation
Ricci	Sarah		\$ 900.00	155	September 13, 2025 Wedding
Scorpio	Shelly		\$ 1,200.00	3077	October 10, 2026 Wedding
CASH TOTAL		\$ -			
CHECK TOTAL			\$ 5,250.00		
TOTAL AMOUNT			\$ 5,250.00		

PREPARED BY
SUPERVISOR

Sophie Chalhoub-Skeldon
Michael Crawley

